

Question 1

Choose the correct answer from the bracket (½ mark each)

1. Small pictures on the computer screen that open a program or file when clicked, are known as ----- [clip arts, pixels, icons , tabs]
2. Which of this is not an operating system? [Paint , Windows, Linux, Unix]
3. To open a program , you have to ----- on its icon.
[click-once, double-click , right-click, click three times]
4. In PowerPoint , which view is used for creating or editing slides.
[Slide Show, Slide sorter, Normal , Notes pages]
5. In Scratch commands are called ----- . [blocks, sprites, stages, costumes]
6. Which of these is not the name of a version of Windows.
[Windows 7, Windows 8, Windows 6, Windows 10]

Question 2

Fill in the blanks: (½ mark each)

1. BASIC is a -----.
2. To change the name of a file , right click on it and select ----- from the menu.
3. In Windows , the lower left corner has the ----- button.
4. The ----- mouse button is used for double clicking.
5. Page number option in Word is in ----- tab.
6. ----- view displays each slide on the entire screen.
7. You can ----- a site that you would like to visit again.
8. Most websites are divided into web -----.
9. The ----- is the semiconductor chip used in today's computer.
10. To delete a paragraph in a document , select the paragraph and press the ----- key

Question 3

Match the following: (½ mark each)

1. PARAM Yuva II

Illustrations group

2. Analytical engine

Video conferencing

3. Favourite

Communication Channel

4. WiFi

Super computer

5. Facetime

Charles Babbage

6. Circle

Internet Explorer

Question 4

Name the following: (½ mark each)

1. First real counting and calculating aid.

2. The main feature of 5th generation computer.

3. Language of numbers

4. A hardware device that converts computer information into a suitable form for sending over the communication channel.

5. A scratch program.

6. Folder where deleted files go.

7. Information organised in rows and columns .

8. First slide of a presentation.

9. Drawing feature in Word.

10. Brain of the computer.

Question 5

1. What is debugging?

2. Write down the characteristics of a computer.

3. What do you mean by 'PROLOG'?

4. Write down the difference between RAM and ROM.

Question 6

1. What is an operating system?

2. What is a folder?

3. Define Desktop.

4. Write down the steps to search a file or a folder

Question 7

1. Name the tab and group used to change the font of text in a word document. [1]
2. Name the button and option used to print a document. [1]
3. What is a bullet? [2]
4. Write down difference between header and footer. [2]
5. What is portrait orientation? [2]
6. Write down the steps to change the page orientation to landscape. [2]
7. What is a scanner? [2]

Question 8

1. What is the changing over from one slide to the next is called? Name the tab used to do this. [1]
2. Write down the steps to add new slide in a presentation. [2]
3. What do you mean by animation? [2]
4. What is the Notes pages view? How is it used? [2]
5. How will you make your slide show automatic? [3]

Question 9

1. What is 'surfing the net'? [1]
2. What do you mean by Home Page? [1]
3. What is a hyperlink? [2]
4. What is a web browser? Name two popular web browsers. [3]
5. Define search engine. Give the names of two popular search engines. [3]
6. What is email? What are the essential things you need to send an email to a friend? [4]

Question 10

1. Name the button used to a) reduce the size of a sprite. [1]
b) increase the size of a sprite. [1]
 2. How can you make the sprite go to the centre of the stage? [1]
 3. Name all items on the menu bar of scratch. [2]
 4. What is a command stack? Give two ways to run a command stack. [2]
 5. Write down the steps to change the background in scratch. [3]
 6. List all categories of commands in scratch. [4]
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